



मुंबई सीमाशुल्क अंचल - I

Mumbai Customs Zone - I

प्रधान आयुक्त सीमाशुल्क (सामान्य) का कार्यालय

Office of the Principal Commissioner of Customs (General)

नवीन सीमाशुल्क भवन, बेलाई इस्टेट, मुंबई

New Custom House, Ballard Estate, Mumbai,

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F. No: II/(3)/TFR/71/2025-P and E

Date: 24-02-2025

CIRCULAR No. 07/2025

All the concerned are hereby informed that the Annual General Transfers (AGT - 2025) in the grade of Appraisers & Examiners is under consideration. The transfer and posting policy in the grade of Appraisers and Examiners is governed by Standing Order No.09/2017 dated 25.04.2017 as amended vide Standing Order No. 05/2022 dated 06.05.2022.

2. Therefore, to consider and accommodate requests from officers regarding posting to a specific zone on the basis of spouse/dependent/medical grounds etc., representations are being invited prior to this exercise.
3. Representations are also sought from the Appraisers posted to Outstation regarding reduction in the tenure of Outstation in terms of Standing Order No. 05/2022 dated 06.05.2022 on the basis of appropriate grounds.
4. All the representations should be as per the format attached herewith and should be accompanied with documentary proof such as medical certificate etc., so that the cases may be considered on merit. The representations should be submitted through proper channel latest by **10.03.2025**.
5. A duly signed, advance copy of the representation, if any may be submitted to the Deputy Commissioner of Customs, P&E Section, Mumbai Customs Zone-I at **cusmum1-appraising@gov.in**. Representations submitted after the due date will not be considered.
6. Submission of a representation does not guarantee their acceptance as all representations will be decided on merit. It is also clearly informed that the posting of a government servant is not a matter of right/ choice but an administrative arrangement to run the department smoothly.

Signed by Kundan Yadav

Date: 24-02-2025 12:28:25

(Dr. Kundan Yadav)
Commissioner of Customs (in-situ)
P & E (Appraising), NCH

Encl: As above

Copy to:

1. All Chief Commissioners of Customs, under Mumbai Customs Cadre Control
2. All Pr. Commissioners of Customs, Mumbai Customs
3. All Addl./Joint Commissioners of Customs, Mumbai Customs
4. Deputy Commissioner, EDI for uploading on website
5. Additional Director General, NACIN, Mumbai
6. Notice Board

PROFORMA

PHOTOGRAPH



1. Name & Designation of the Officer:
2. Date of Joining/ Promotion in the present grade:
3. Present Place of Posting/ Date of Posting:
4. Whether HOP Submitted (If yes, enclose a copy thereof):
5. Whether posted to Outstation earlier, as an Appraiser? (If yes, give details)
6. Whether willing for Outstation posting: (If yes, preference of place)
7. Other requests, if any, regarding transfer:
8. Willing for Zone:
9. Ground of Request:
10. Residential Address:
11. Contact No. & Email ID:

SIGNATURE OF THE OFFICER

(Note - Point No. 6 & 7 are applicable for Appraisers only)

ANNEXURE-A

History of Posting since appointment in the present grade in prescribed proforma has to be filled up by the individual concerned:

1. Name of the Officer:
2. Date of Birth:
3. Designation:
4. Date of Appointment in the present grade:

1	2	3	4	5		6	7
Sr. No	Zone (I/II/III/ Outstation)	Commissionerate (Import/Export/ General/Appeal/ Audit etc.)	Section	Date (From)	Date (To)	Period of Service in days	Estt. Office Order

Signature of the officer with Designation:

Contact No.: